

PREMISES LICENCE SUMMARY
LICENSING ACT 2003

Premises address:

Harrogate Town AFC, Wetherby Road, Harrogate, North Yorkshire, HG2 7RY

Licensable activities authorised by this licence: Sale by Retail of Alcohol, Live Music, Recorded Music, Indoor Sporting Events, Other Regulated Entertainment

Times for licensable activities:

Sale by Retail of Alcohol

Monday to Saturday	11:00 to 00:00
Sunday	11:00 to 23:00

Live Music, Recorded Music, Indoor Sporting Events, Other Regulated Entertainment

Monday to Sunday	10:00 to 00:30
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Opening hours of the premises:

Monday to Sunday	10:00 to 23:30
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Alcohol sales are permitted for consumption on the premises only

Details of holder of premises licence: Harrogate Town AFC Ltd

Registered number of holder: 02523873

Designated premises supervisor: Andrew Mattock

Access to the premises by children is not restricted

Licence Transactions

Vary DPS: 24th January 2024

Variation: 18th March 2023

Vary DPS: 20th March 2012

Vary DPS: 30th November 2005

Original grant: 1st October 2005



**PREMISES LICENCE
LICENSING ACT 2003**

Part 1 - Premises Details:

Premises address: Harrogate Town AFC, Wetherby Road, Harrogate, North Yorkshire,
HG2 7RY

Licensable activities authorised by this licence: Sale by Retail of Alcohol, Live Music, Recorded Music, Indoor Sporting Events, Other Regulated Entertainment

Times for licensable activities:

Sale by Retail of Alcohol

Monday to Saturday 11:00 to 00:00
Sunday 11:00 to 23:00

Live Music, Recorded Music, Indoor Sporting Events, Other Regulated Entertainment

Monday to Sunday 10:00 to 00:30

Opening hours of the premises:

Monday to Sunday 10:00 to 23:30

Alcohol sales are permitted for consumption on the premises only

Details of holder of premises licence: Harrogate Town AFC Ltd, Harrogate Town AFC, Wetherby Road,
Harrogate, North Yorkshire, HG2 7RY

Registered number of holder: [02523873](#)

Designated premises supervisor: Andrew Mattock, [REDACTED]

Personal licence number: LN/199320305

Issuing Authority: North Yorkshire Council (Harrogate Area)

For and on behalf of North Yorkshire Council

Annex 1 – Mandatory Conditions

Where a premises licence authorises the supply of alcohol, the licence must include the following conditions:-

1. The first condition is that no supply of alcohol may be made under the premises licence
 - (a) at a time when there is no designated premises supervisor in respect of the premises licence, or
 - (b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
2. The second condition is that every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
3.
 - (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
 - (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises —
 - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to —
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
 - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
 - (2) The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
 - (3)
 - (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
 - (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
 - (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either -
 - (a) a holographic mark, or
 - (b) an ultraviolet feature.
4. The responsible person must ensure that -
 - (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures -
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml;

- (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
- (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available."

5. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

(a) For the purposes of the condition set out in paragraph 1—

"duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;

"permitted price" is the price found by applying the formula— $P = D + (D \times V)$

where—

P is the permitted price,

D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and

V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

"relevant person" means, in relation to premises in respect of which there is in force a premises licence—

the holder of the premises licence,

the designated premises supervisor (if any) in respect of such a licence, or

the personal licence holder who makes or authorises a supply of alcohol under such a licence;

"relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

"value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.

(a) Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

(b) (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax. (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

Recorded background music is unrestricted.

Annex 2 – Conditions consistent with the operating schedule

Licensable Activities

Sale by Retail of Alcohol

On the premises only.

The supply of alcohol will be limited to sale and consumption indoors on match days. Additional Bars (Main Stand (East) Spectator Stand Bar (Northeast stand) and Black Sheep Terrace Stand only open on match days and a maximum of 4 hours before a match and 2 hours after a match

Live Music

Indoors only

To use the clubhouse and Sponsors' lounge and chairman's suite for pre booked events (for example wedding receptions anniversaries, christenings etc.) To occasionally be able to use the pitch and other parts of the premises for pre-booked and /or public 'fun days' or similar events.

Recorded Music

Indoors only

To use the clubhouse and sponsors lounge and chairman's suite for pre booked events (for example wedding receptions, anniversaries and christening.) to occasionally be able to use the pitch and other parts of the premises for pre-booked and/or 'fun days' or similar events. The music could be provided by a DJ or a sound system. In the event of the premises being used for an outside event the finish time would be limited to 19:00.

Indoor Sporting Events

We wish to be able to provide the occasional event for private gatherings or clubs for example race nights, darts evenings etc. within the clubhouse and sponsors' lounge and Chairman's suite

Other Regulated Entertainment

In To use the clubhouse and sponsors lounge and chairman's suite for pre booked events (for example wedding receptions, anniversaries and christening) to occasionally be able to use the pitch and other parts of the premises for pre-booked and/or 'fun days' or similar events. In the event of the premises being used for an outside event the finish time would be limited to 19:00. doors only

Licensing Objectives

General

The club has to comply with the football Licensing Authority requirements on match days which sets out codes of practice relating to safety generally and the supply of alcohol resulting from the Taylor Report. Alcohol cannot be consumed outdoors on match days.

The Prevention of Crime and Disorder

- 1) The club have recently provided a secure cloakroom for all valuables.
- 2) The club liaise with the police on match days and will continue to do so. For bigger games a police presence is normally provided.
- 3) Stewards are provided for all matches to assist with public safety issues.
- 4) The club employ professional security personnel for bigger matches.
- 5) The football regulations state that alcohol cannot be consumed outdoors on match days.

Public Safety

- 1) The club liaise with the police on match days and will continue to do so. For bigger games a police presence is normally provided.
- 2) Stewards are provided for all matches to assist with public safety issues.
- 3) The club employ professional security personnel for bigger matches.
- 4) The club has to comply with the Fire Safety and Safety of places of Sport Act 1987.
- 5) The club have their own health and safety manual, a copy of which is kept at the premises at all times.
- 6) The club has recently carried out works to the premises to comply with all requirements of North Yorkshire County Council trading standards which mainly relate to safety issues on match days.

The Prevention of Public Nuisance

- 1) After 19:00 any exit from the premises for a pre-booked event is via the Western exit/entrance on Wetherby Road, away from the main adjacent residential housing.
- 2) The club liaise with the police on match days and will continue to do so. For bigger games a police presence is normally provided.
- 3) Stewards are provided for all matches to assist with public safety issues.
- 4) The club employ professional security personnel for bigger matches.
- 5) The football regulations state that alcohol cannot be consumed outside on match days and this is adhered to.

The Protection of Children from Harm

- 1) The trading standards report requests that stewards prevent children from climbing the trees to obtain a better view and this is adhered to.
- 2) Pre-booked functions are of such a nature that children should be with responsible adults at all times.

Conditions agreed with North Yorkshire Police

Variation

1. The Licence Holder shall provide a written risk assessment a copy of which will be held on site detailing the capacity numbers for each specific licensed (bar) area.
2. It is the responsibility of the PLH to ensure that an adequate number of SIA staff are employed in each area that alcohol is consumed (this should be risk assessed and in line with the green guide). Details will be recorded in the incident book for each bar area and available immediately for inspection by any responsible authority with an entry for each match day event.
3. The Spectator Bar (Northeast Stand) and Black Sheep Terrace Stand will only be open on match days specifically as follows, maximum of 4 hours before the sporting event and a maximum of two hours after the event finishes.
4. In relation to Association Football events, alcohol shall not be permitted within direct view of the playing area during the period commencing 15 minutes before the start of the fixture until 15 minutes after the end of the fixture. In so far as the corporate boxes are concerned this condition will be deemed complied with, if the interior of the said corporate boxes are screened from the playing area.
5. No open vessels will be allowed out of the licensed bar areas.
6. A digital colour CCTV system will be installed to cover the premises, including the beer garden and the whole of the carpark.
7. It will be maintained, working and recording at all times when licensable activities take place.
8. The CCTV equipment shall have constant time/date generation which must be checked on a daily basis for accuracy.
9. CCTV cameras shall be installed to provide adequate cover of all public areas in the premises and entrances/exits & outside designated smoking areas (excluding toilets).
10. The CCTV system recordings must be kept for a minimum of 28 days.
11. North Yorkshire Police or a Responsible Authority (as defined in the Licensing Act 2003) may at any time request a recording as part of an investigation into a suspected criminal offence. This should be complied with within 24 hours of the request being made. The terms of this condition are subject to GDPR requirements in relation to the provision of personal data.
12. It is the responsibility of the management to ensure that CCTV footage can be viewed on site if required by the police or other responsible authority and if requested a downloaded copy is able to be produced within 24hours.
13. All CCTV recordings will have sufficient clarity/quality/definition to allow facial recognition.
14. There will be a personal licence holder on site for every sporting match.
15. An separate incident register will be kept for each licensed (bar) area. The incident report register will contain consecutively numbered pages in a bound format and include the following:-
 - i) Full details of the personal licence holder on duty
 - ii) Details of all instances where staff have refused service to customers at the venue for any reason
 - iii) Details of any incident involving crimes, anti-social behaviour, injury and ejections a the venue and will cover the following points, Time/date, location within venue, names of

- the staff members involved in the incident, details of any police officers who attended, details of any witnesses to the incident and full details/report of the incident in question.
- iv) The incident register will be kept for one year and available immediately upon request by any Responsible Authority.

16. A documented staff training programme shall be provided to all members of staff at the premises in respect of the:-
- age verification policy
 - retail sale of alcohol
 - conditions attached to the Premises Licence
 - permitted licensable activities
 - the licensing objectives; and
 - opening times for the venue.

With such records being kept for a minimum of one year; for the avoidance of doubt, the one-year period relates to each respective entry in the log book and runs from the date of that particular entry.

17. The premises shall operate a challenge 25 policy. The only acceptable proof of age identification shall be a current Passport, photo card Driving Licence, Military ID card, or identification carrying the PASS logo (until other effective identification technology e.g. thumb print or pupil recognition, is adopted by the Premises Licence Holder).
18. The licence holder will comply with instructions given by the senior officer of Police present regarding closure of any bars at days when a sporting activity takes place on the pitch.
19. Non-glass or toughened glass drinking vessels shall be used at the premises at all times.
20. Alcohol sales to cease thirty minutes prior to the proposed time that the premises is open to the public (i.e. midnight). This will prevent people having the need to rush their last drinks and will allow for a gradual dispersal of customers from the premises between last orders and closing time.

Conditions agreed with North Yorkshire Council's Environmental Protection Team

1. Noise from amplified and non-amplified music, singing and speech arising from regulated entertainment at the premises shall not be audible inside habitable rooms of noise sensitive properties in the vicinity.

Informative Note:

In relation to condition 1 licensees are advised to carry out a simple "sound check" outside the nearest noise sensitive property by listening to the music etc. coming from regulated entertainment. If the music etc. is clearly audible then it is likely that this condition is being breached. Steps should then be taken to reduce the volume of the noise.

In case of dispute or complaint and for the purpose of providing an objective standard to assess whether this condition is being complied with or not, noise shall be considered not to be audible if:

a) the measurement of sound when music etc is on (expressed as LAeq, 1min) does not exceed the measurement of sound (expressed as LA90, 5min) when the music is off, and

b) the measurement of sound in each 1/3rd octave band between 40Hz and 160Hz when music is on (expressed as L10, 1min) does not exceed the measurement of sound in the same 1/3rd octave bands between 40Hz and 160Hz when music is off (expressed as L90, 5 min)

All measurements taken within the habitable room normally occupied at the time in question, using a Type 1 integrating-averaging sound level meter compliant with BS EN 60804, with either windows open for normal ventilation or closed, whichever situation causes greater noise disturbance.

Variation details: 18th March 2023 22/50334/LAPFUV

To allow sale of alcohol in 2 additional facilities in the ground

Annex 3 – Conditions attached after a hearing by the licensing authority on 01 October 2005

- Prominent, clear and legible notices will be displayed at all exits requesting the public to respect the needs of local residents and to leave the premises and area quietly.
- A contact name and telephone number will be provided to those residents who live in close proximity to the premises, in particular Wetherby Road and St Nicholas Road.
- The ground will be regularly supervised during regulated entertainment including private functions.

Annex 4 – Plans

Plan No: 7896_000_262 January 2023